



Integrity



Service



Standards

Investigation Request Form

Date of Request _____ Time _____

Name of Person(S) Requesting Investigation _____

Email _____

Address _____

Address _____

Subject(s) Name(s)

Subject(s)

Address(es) _____

1. Exactly what is the nature of your investigation request?



Integrity



Service



Standards

2. On what day(s), or over what period, did the incident occur?

3. Where did the incident happen?

4. Who else (*if anyone*) was involved?

5. Who (*if anyone*) witnessed the incident?

6. Did you discuss the incident with anyone? If yes, briefly state with who, when, what was discussed, and any resulting action(s).

7. What, if any, additional information or evidence do you have, which will help me investigate the incident? (*notes, letters, pictures, license plate numbers, addresses, etc.*)



Integrity



Service



Standards

8. What are your expectations of Wynn ISCS?

9. What measurable result or outcome do you wish to have as a result of this investigation?

10. Is there anything I've forgotten to ask? If yes, what other comments would you like to make concerning this matter?
